USA NATIONAL KARATE-DO FEDERATION

SEMINAR SANCTIONING REQUIREMENTS

The USA National Karate-do Federation (USA-NKF) has implemented a seminar sanctioning program to provide for the running of fair, safe karate events throughout the United States. This program will offer three levels of sanction, each with its own requirements and benefits. Events will be divided into A, B, & C level events dependent upon their sanction level.

SANCTION REQUIREMENTS

ALL SANCTIONS

1) Event promoter and sponsoring club must be current with USA-NKF Club and Individual Memberships
2) Sanction applications must be submitted at least 30 days prior to the event
3) The event date must not conflict with other USA-NKF events in the immediate area
4) Qualified Instructor and Medical staff must be provided
5) USA-NKF Rules must be used
6) All competitors must be USA-NKF members either through a full membership or the $5 weekend membership

LEVEL A SANCTION – Sanction Fee: $200

Additional Requirements:

1) The event promoter must ensure that all participants are full ($50) USA-NKF members (including officials)
    a. Non-members may register on site
        i. Event promoter should collect membership fees and forms
        ii. Fees/Forms should be forwarded to USA-NKF
    b. USA-NKF can provide the event promoter with a list of members for the region
2) The event promoter must complete the Seminar Post-Event Report and submit to USA-NKF
3) All post event reports, participant data, and membership fees must be submitted within 30 days of the event date

Level A Benefits:

1) Event will be covered by USA-NKF Seminar Liability and Accident Insurance Program

2) Event will be promoted on USA-NKF website calendar and website frontpage
3) USA-NKF can provide mailing and contact information for clubs and members
4) USA-NKF will provide guidance with preparing/running the event
5) Event will be able to use USA-NKF Sanctioned Event Logo on all promotions, flyers, etc.
6) USA-NKF will assist the event promoter with any disputes or arbitration that may arise
7) USA-NKF will provide relevant certificates, patches, etc.

LEVEL B SANCTION - Sanction Fee: $200

Additional Requirements:

1) The event promoter must collect $5/competitor as a weekend membership fee
    a. This fee will be payable to USA-NKF
    b. USA-NKF suggest that this fee be worked into the event registration fee, and that one check be made to USA-NKF after the event
2) The event promoter must collect the first and last name and email address for each competitor and submit to USA-NKF
3) The event promoter must complete the Tournament Post-Event Report and submit to USA-NKF
4) All post event reports, competitor data, and membership fees must be submitted within 30 days of the event date

Level B Benefits:

1) Event will be covered by USA-NKF Tournament Liability and Accident Insurance Program
2) Event will be promoted on USA-NKF website calendar
3) USA-NKF can provide mailing and contact information for USA-NKF clubs and members
4) USA-NKF will provide guidance with preparing/running the event
5) Event will be able to use USA-NKF Sanctioned Event Logo on all promotions, flyers, etc.

LEVEL C SANCTION - Sanction Fee: No Cost

The Level C Sanction is designed solely for events that will provide exposure to groups who have not been previously associated with the USA-NKF. This type of sanction can only be issued once in a geographic area determined by USA-NKF Staff. Subsequent events must be sanctioned under the Level B requirements.

Additional Requirements:

5) The event promoter must collect $5/participant as a weekend membership fee
    a. This fee will be payable to USA-NKF

b. USA-NKF suggest that this fee be worked into the event registration fee, and that one check be made to USA-NKF after the event

6) The event promoter must collect the first and last name and email address for each participant and submit to USA-NKF
7) The seminar must be presented by an approved USA-NKF presenter (USA-NKF will review each presenter upon application and make approvals based upon the criteria to be presented)
8) The event promoter must complete the Seminar Post-Event Report and submit to USA-NKF
9) All post event reports, participant data, and membership fees must be submitted within 30 days of the event date

Level C Benefits:

6) Event will be covered by USA-NKF Seminar Liability and Accident Insurance Program
7) Event will be promoted on USA-NKF website calendar
8) USA-NKF can provide mailing and contact information for USA-NKF clubs and members
9) USA-NKF will provide guidance with preparing/running the event
10) Event will be able to use USA-NKF Sanctioned Event Logo on all promotions, flyers, etc.

To sanction your event, please visit www.usankf.org and use the online sanctioning tool. Forms may also be downloaded and submitted via mail. For additional information please contact the Director of Events or the USA-NKF National Office

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